Zoom

Just one look **and** then my heart went Boom

How to Make the Most of Zoom

Originally created by Denise Keenan
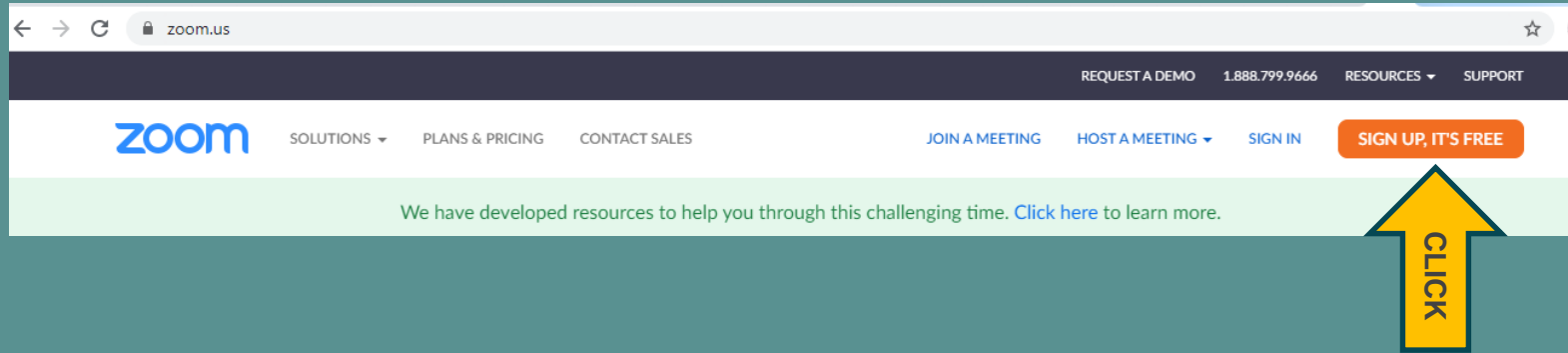Edited by Joanne McCabe & Mary Skipton

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Create a Zoom Account it's free
There are 3 steps

Step 1 Date of Birth

Step 2 email address

Step 3 Click the confirmation link in the email to begin using Zoom

For verification, please confirm your date of birth.

Jan | 2 | 1963 | Continue

This data will not be stored

Sign Up Free

Your work email address

maryaskipton@gmail.com

Zoom is protected by reCAPTCHA and the Privacy Policy and Terms of Service apply.

Sign Up

Already have an account? Sign in.

We've sent an email to maryaskipton@gmail.com.
Click the confirmation link in that email to begin using Zoom.

if you did not receive the email,

Resend another email

Getting Started

➢ Anything can happen, that's the nature of online learning

➢ Just log back in - Reconnect - Stay Calm

Sending Invites

Ask friends to download and test Zoom www.zoom.us

Sign into your Zoom Account

Schedule a meeting and send out invites (the password can be changed to make it easier for people to join a meeting)

Changing Password

Sending Invites

Invites can be sent by email
Invites can also be sent while a meeting is in progress
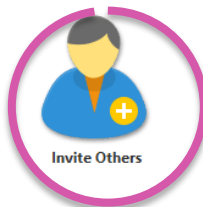
Sending Invites

Copy invite link
Paste it into an email to send to your family and friends

Sending Invites via Text

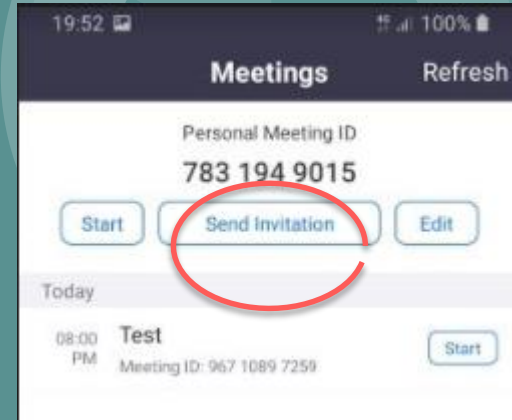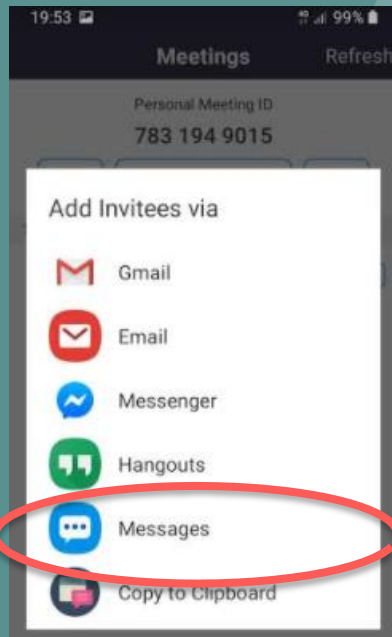Invites can be sent by text

Sign into Zoom from your phone

Click into your scheduled meeting
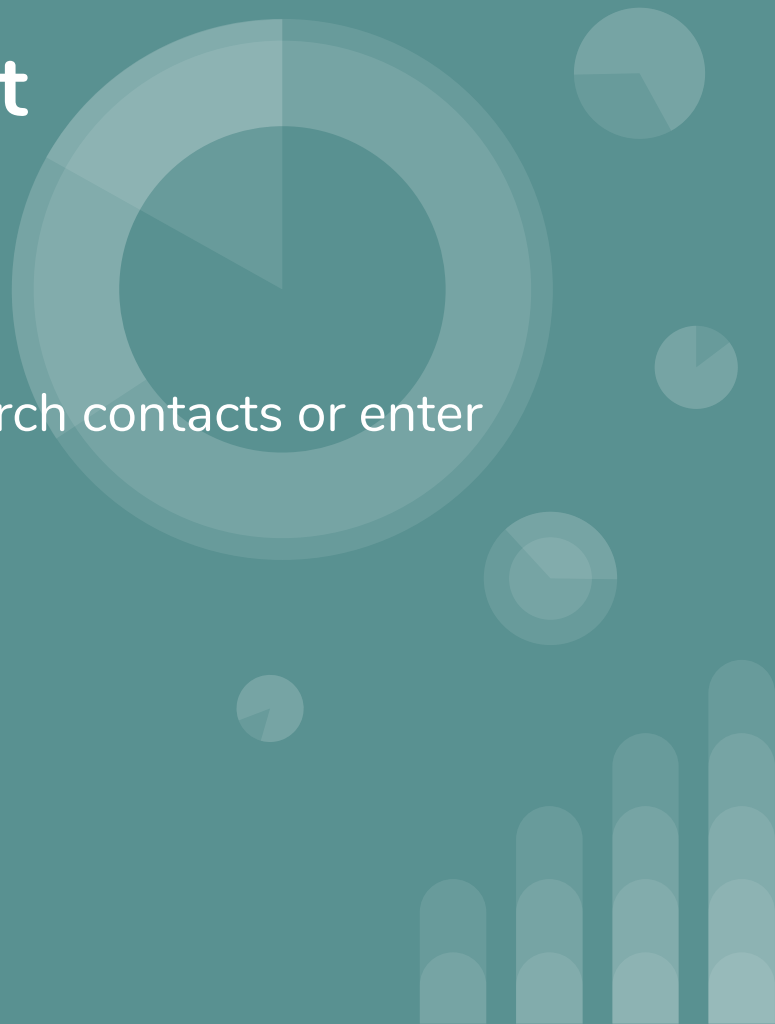
Click on 'send invitation'

Sending Invites via Text

Click Messages

Sending Invites via Text

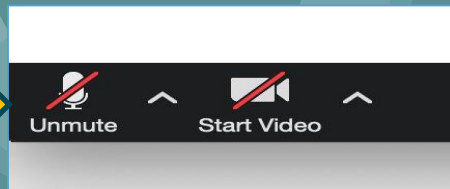When you click **Messages**, you can search contacts or enter a number

Select Contact and Send

Turning on Audio using a Mobile Phone

Depending on the phone, there are a couple of ways to unmute:
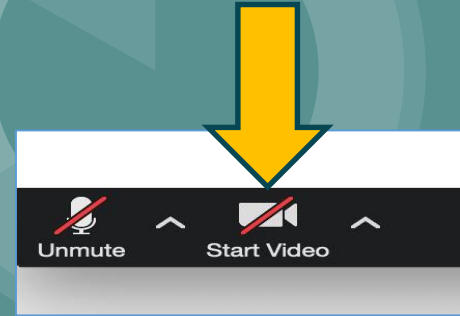
1) Tap 'Unmute', if this doesn't work....

2) Swipe the screen to the right, you should see a 'Tap to Speak', Tap on this, you may see a message like 'Call via Device Audio', it is important to Tap on this to unmute yourself…
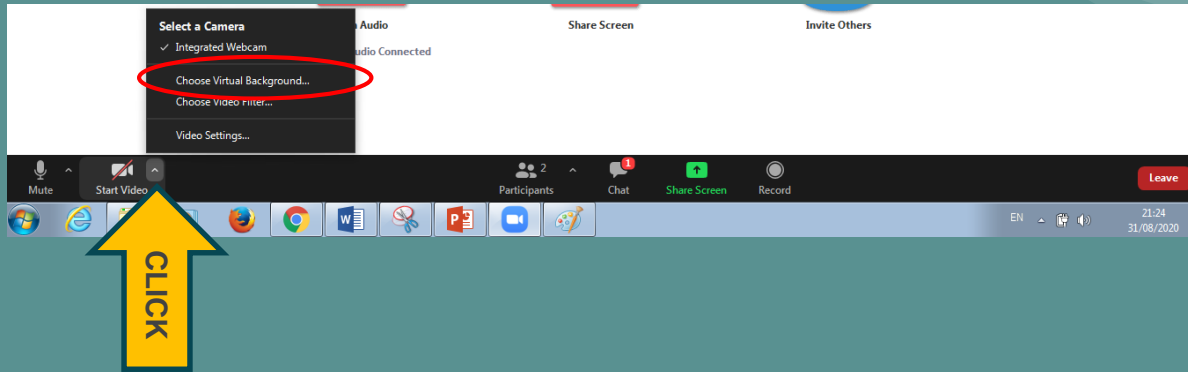
3) Ensure that people are 'unmuted'

Turning on Video

Remind everyone to click **Start Video** to see and be seen by the other participants
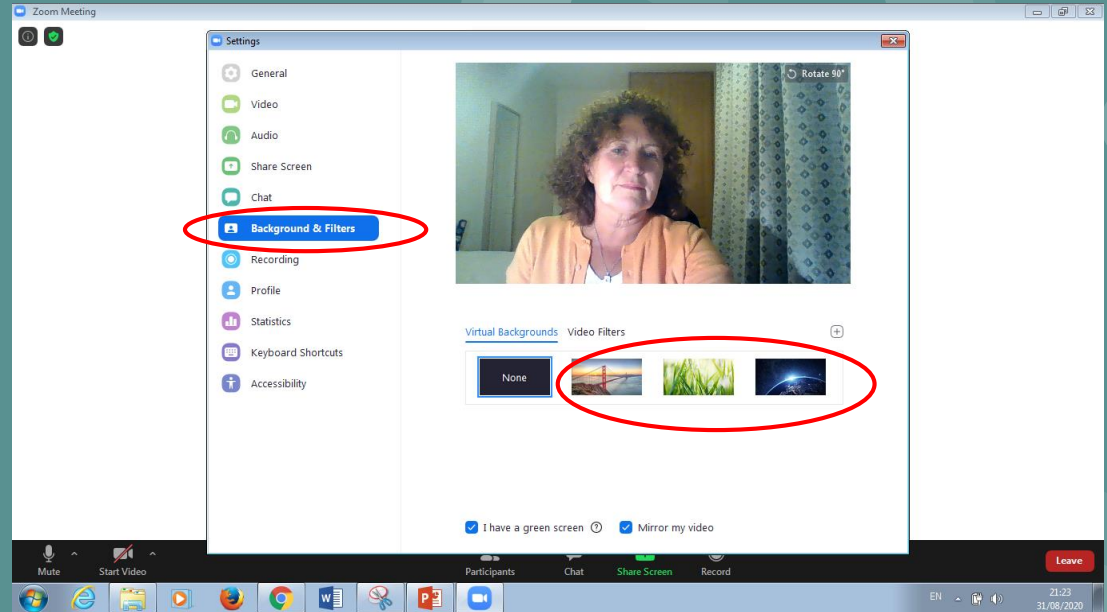
Virtual Background

Click on the up arrow on the Video Camera Icon
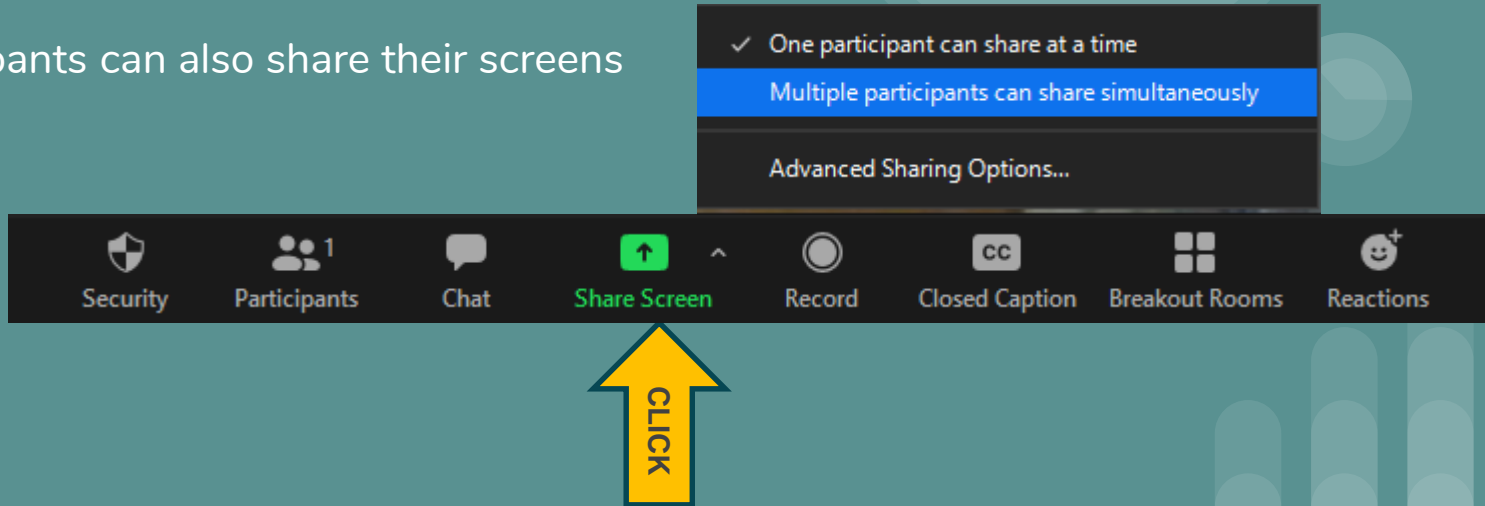Click Choose Virtual Background

Virtual Background
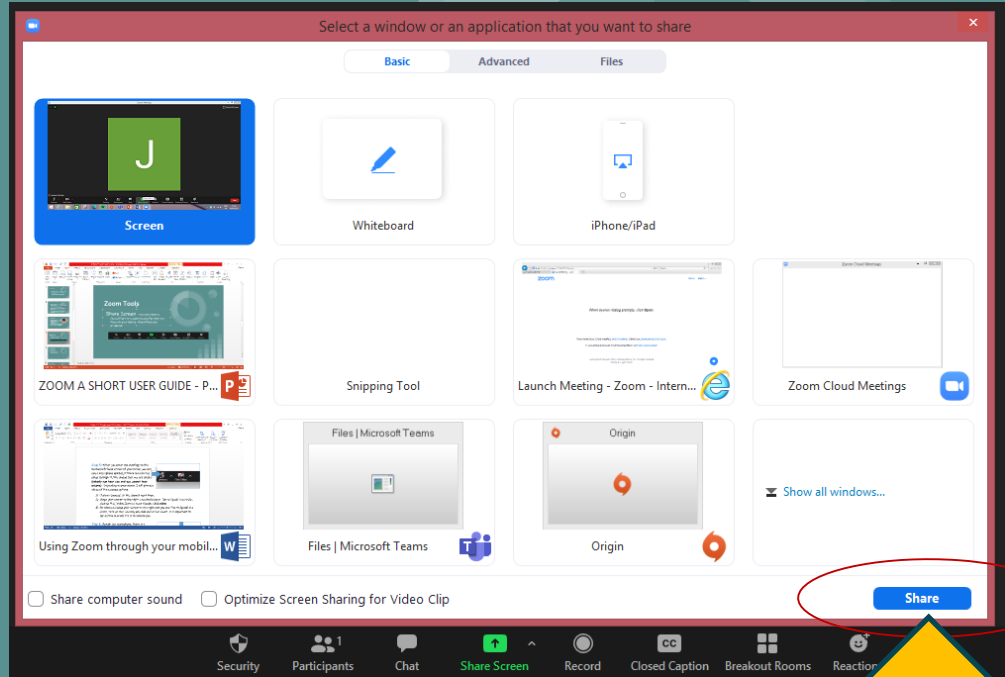
You can choose one of the backgrounds

Zoom Tools

Share Screen - you can share a photo or a video or any file that you have on your laptop. Have these pre prepared - open
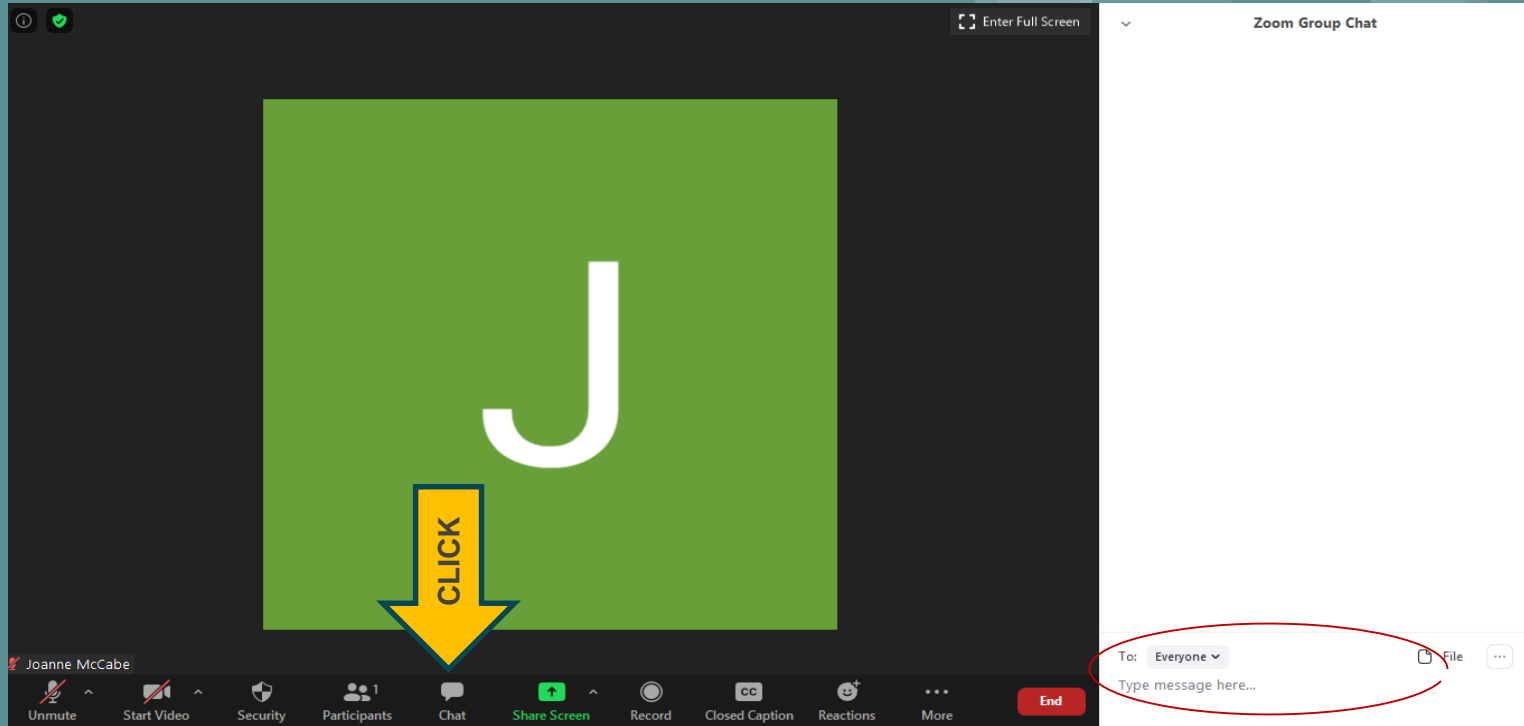
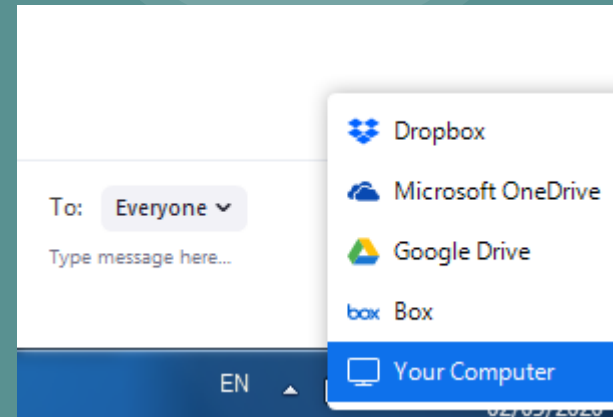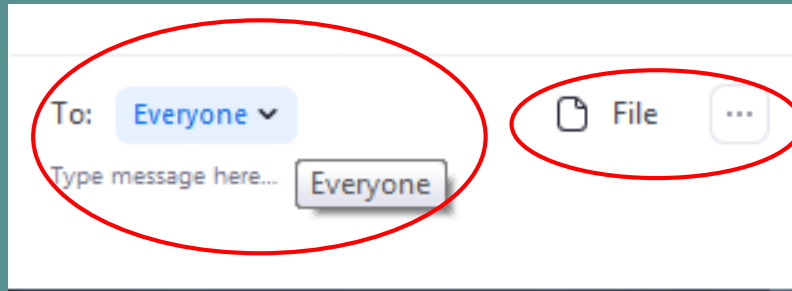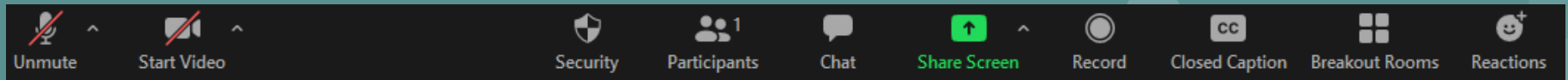Participants can also share their screens

Share Screen

Zoom Chat

Zoom Tools

Zoom Chat can be used to allow responses or to send a private message - play around with the setting - you can also share files in here
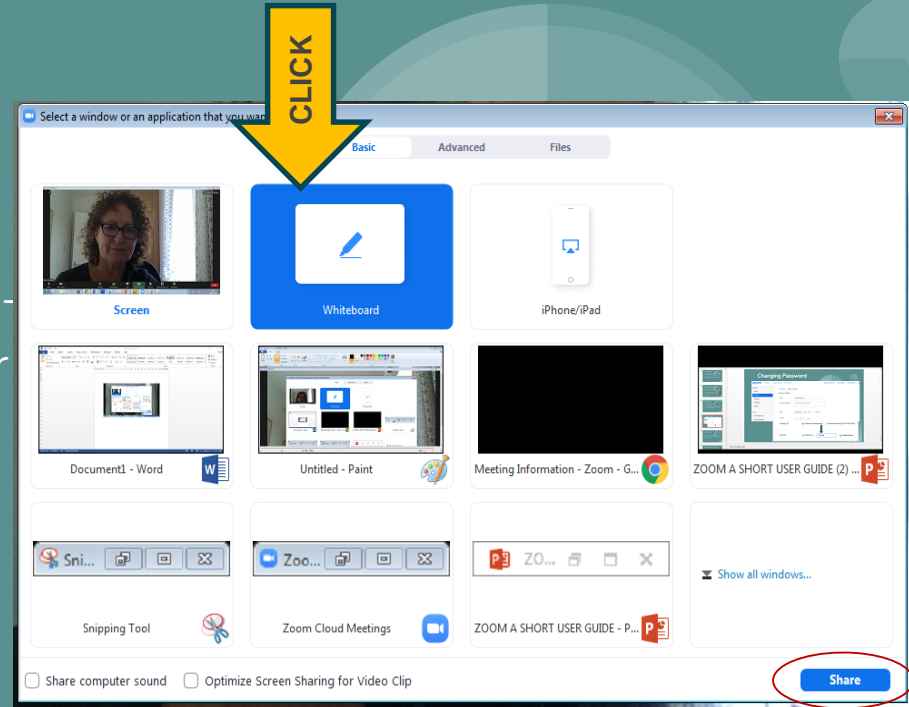
Zoom Tools

People can use emoji to raise hands or thumbs up, but generally it works better asking people directly for a thumbs up or down for sound, image etc.
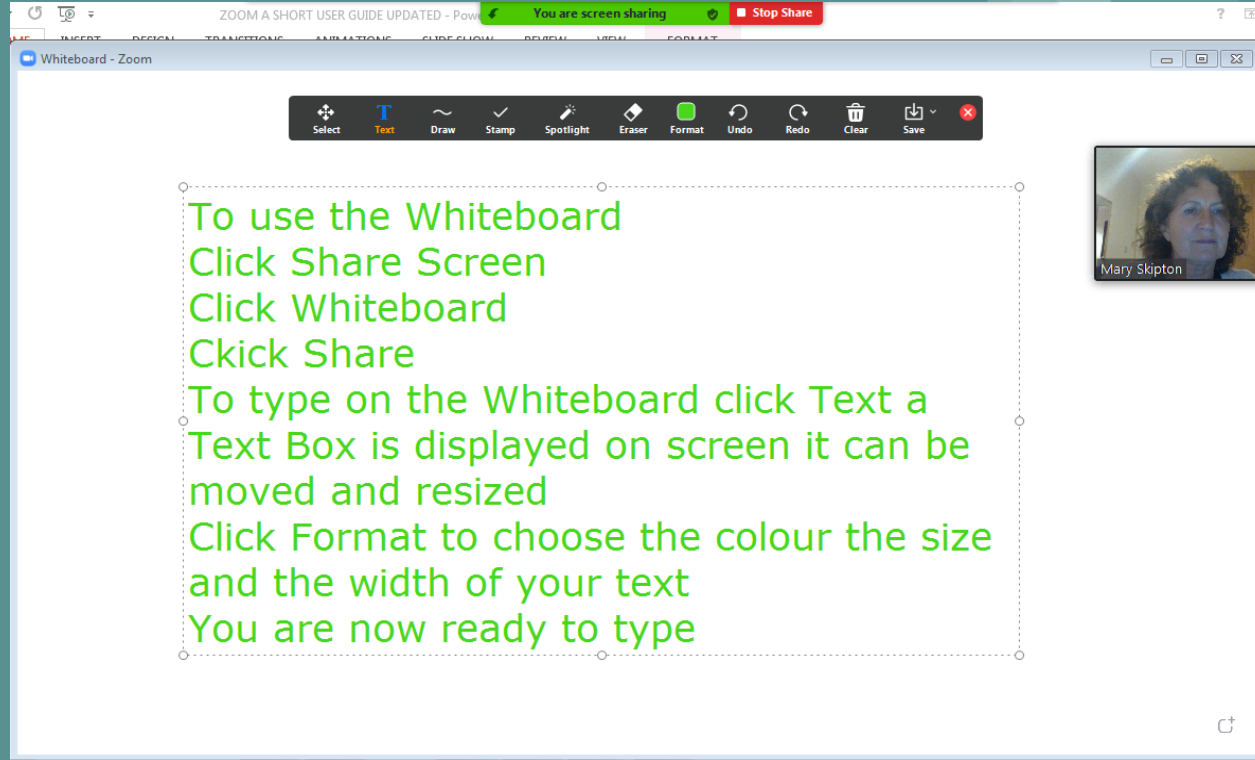
CLICK

Unmute | Start Video | Security | Participants 1 | Chat | Share Screen | Record | Closed Caption | Breakout Rooms | Reactions

Zoom Tools

Whiteboard can be shared -

use it to type a question or an answer

    To display the Whiteboard
    Click Share Screen
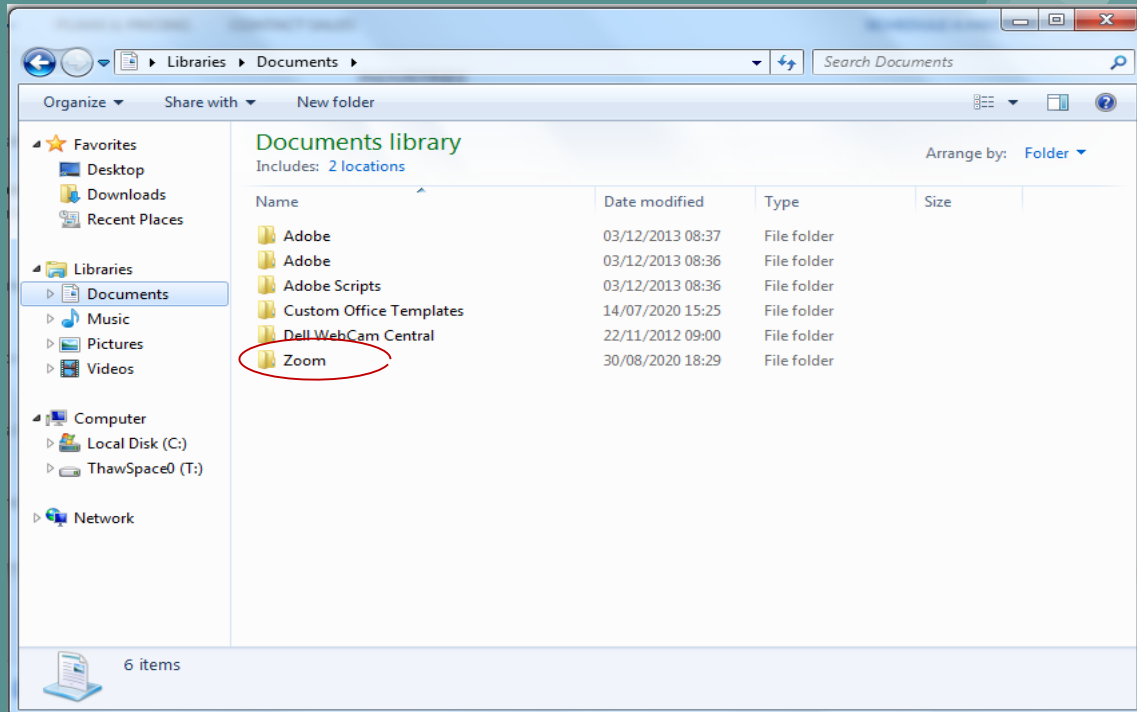   Click Whiteboard
    Click Share

Zoom Whiteboard Tools

Zoom Whiteboard Tools
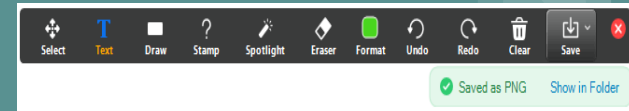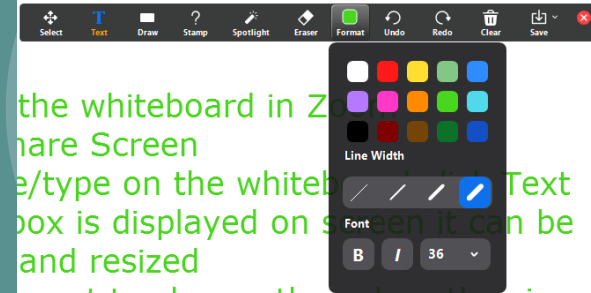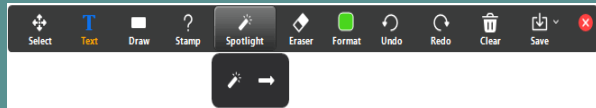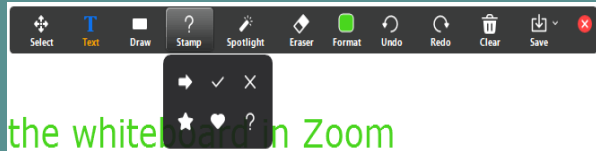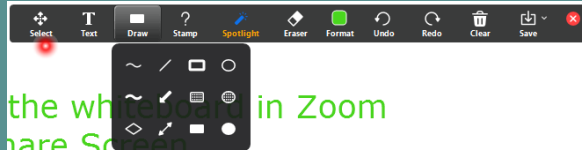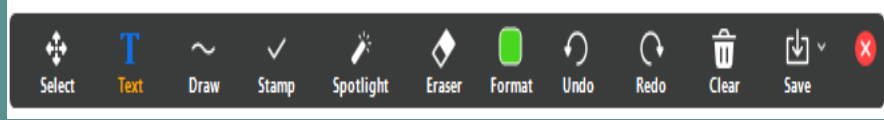
Zoom will create a folder on your computer to save the whiteboard

Zoom Whiteboard Tools

Enjoy using Zoom with friends and family